

CDS *CUSTOMER DIRECT SHIP*

DROP SHIP FROM OUR WAREHOUSE DIRECT TO YOUR CUSTOMER

ANCHOR DISTRIBUTORS' CDS PROGRAM is designed to assist you with your shipments from Anchor's warehouse directly to your customers. Below are some features and the fee schedule of this program.



PICK SLIPS:

We offer a customized pick slip where our Anchor logo is removed and only your name and address will appear. This drop ship pick list will show only the title, ISBN or UPC, and quantity. It will not show postage, retail prices, or discounts.

EASE OF ORDERING ONLINE:

You can enter your CDS orders conveniently online at www.anchor distributors.com. It's easy to do. At the checkout page, simply select the "CDS Customer" button, then add a new address, select a previously used address, or change a previously used address. You can also get freight quotes on the different shipping methods available. Personalize the pick slip with a note to your customer in the "CDS Note"—this feature is available only on Web entry in the checkout screen.

We are X-12 EDI compatible and can also use Web services to receive orders. If you are capable of transmitting orders this way, please contact your sales territory manager for further information.

SHIPPING OPTIONS:

Our USPS mail is manifested with a postage-paid emblem on the package, making your shipments traceable with delivery confirmation on Media Mail, Priority Mail, and First-Class Mail. Also, your customer will not be able to see the postage cost of the shipment. [Note: regarding Media Mail, we must follow post office regulations, which limit us to ship books (at least eight pages), film, printed music, printed test materials, sound recordings, play scripts, printed educational charts, loose-leaf pages and binders consisting of medical information, and computer-readable media. For other types of products, we can use Priority Mail, First-Class Mail, Parcel Post, and a full range of UPS or Federal Express shipping methods.]

TRACKING INFORMATION:

If you would like the tracking number e-mailed to you when a package ships, please contact your sales territory manager to set up this feature on your account. Your customers will appreciate the special service when you forward this tracking information to them.

FEES:

The CDS service charge is priced economically for you at 40 cents per line item with a maximum charge of \$4 per order. If you place your order any way except via our Web site (www.anchor distributors.com), an additional \$2 processing fee will be incurred if our staff keys in the order.

